

Program Objectives:

Upon completion of this program, participants will be able to:

- ◆ Develop strategies from the change and strategic planning models to lead your organization into the future;
- ◆ Examine best practices SNF have taken to model their systems and improve Quality in their organizations;
- ◆ Identify strategies to prepare your staff and residents to be successful and meet or exceed regulatory expectations in the new QIS system;
- ◆ Identify commonalities between the new survey process and the new MDS 3.0;
- ◆ Discuss alternative means of generating new revenue streams;
- ◆ Identify the LNHA advocacy role for LTC issues;
- ◆ Enhance your plan to strengthen and build solid teamwork in your facility;
- ◆ Evaluate How the Use of Technology is Advancing in LTC.

Program Costs:

The Advanced Administrator Leadership Course, is valued at \$2,200 per participant.

The cost to selected participants is only \$350.

The remaining cost of this program is being funded through a grant from the New York State Department of Health, Department of Labor Health Workforce Retraining Initiative.

Cancellation Policy:

Cancellations must be received (10) business days prior to the first day of the program to allow time to offer the slot to another applicant. Cancellations must be sent by fax, e-mailed or US Mail. Cancellations received in accordance with this policy will be eligible for a refund of the program fee minus a \$75.00 administrative fee per cancellation.

Who Should Attend:

Administrators who have successfully completed the basic Administrator course and / or those with over 2 years experience are encouraged to apply.

Course Application Information:

All potential candidates must complete the enclosed application form and submit the following:

- ◆ Statement of interest indicating how attending this program will enhance their professional development.
- ◆ Copy of current NYS NHA License.
- ◆ If RN, copy of current NYS License.

Please fax or mail your completed packet to:

Christina L. Johnson
Foundation for Quality Care
33 Elk Street, Suite 300
Albany, New York 12207
Phone: 518-462-4800, Ext. 21

**Long Term Care
Leadership
Institute**

**ADVANCED
NURSING HOME
ADMINISTRATOR
LEADERSHIP
PROGRAM**

*“Leadership:
The Journey To Excellence.”*

Funded By:

**NYS Dept. of Health & Dept. of Labor
through the Health Workforce
Retraining Initiative**

Foundation
for
Quality
Care

An Affiliate of


Program Overview

The Advanced Nursing Home Administrator Course is the newest program designed as part of the FQC Long Term Care Leadership Institute. Nursing Home Administrators who have successfully completed the basic Nursing Home Administrator Leadership course and / or those with over two years of experience are encouraged to apply. The LNHA competencies are used as the basic framework for the design of the curriculum, but have been built upon to enhance the skills and process methods administrators utilize to lead their teams. Experienced long term care facility administrators have been consulted for their input on the course content and best practices in many of the areas to be shared during this course. These real life experiences make the program applicable to your work environment and will assist you in planning implementation of learned skills and processes.

Day One

Managing Change and Strategic Planning

- ◆ Describe main elements of the change model
- ◆ Assess your skill level in leading change
- ◆ Assess facility's readiness for change
- ◆ Discuss the effects of current changes in the LTC environment
- ◆ Discuss key elements of strategic planning
- ◆ Identify a method to implement a strategic planning process
- ◆ Develop strategies from these models to lead your organization into the future

Day Two

Creating an Environment of Continuous Quality Improvement

- ◆ Baldrige Criteria and how they have been adapted in SNF in NYS and nationally.
- ◆ Evaluate your Quality Improvement system compared to the Baldrige criteria and moving to a Resident Centered Care Model.
- ◆ Examine best practices SNF have taken to model their systems and improve Quality in their organizations
- ◆ Identify strategies to assist your organization's continued skill and process development in Quality Improvement systems

Day Three

The New Quality Indicator Survey and MDS 3.0 Assessments

- ◆ Describe the differences from the Standard Survey process to the new Quality Indicator one.
- ◆ Discuss current trends in this new process
- ◆ Identify strategies to prepare your staff and residents to be successful and meet or exceed expectations
- ◆ Discuss key elements that have changed in the MDS 3.0
- ◆ Identify commonalities between the new survey process and the new MDS 3.0
- ◆ Examine how these new protocols can best be directed and managed through a team process

**Continuing Education Credits:
30 CEU's will be applied for
through the National Association of
Boards of Examiners of Long Term
Care Administrators (NAB).**

Day Four

Maximizing Your Facility's Financial Potential

- ◆ Analyze the current reimbursement methodologies for Medicare (RUGS IV) and Medicaid (Regional Pricing)
- ◆ Discuss cash flow efforts in order to meet payroll in these complex times
- ◆ Discuss the NYS Budgetary process and resulting Medicaid reimbursement effect upon Nursing Homes
- ◆ Identify mechanisms to benchmark financial performance against regional, state and national data
- ◆ Discuss alternative means of generating new revenue streams

Day Five

Health Care Reform & LTC /State and National Resources and Advocacy

- ◆ Assess your facility's strength and needs for ethical decision making
- ◆ Identify outcomes of corporate compliance initiatives and OMIG audits
- ◆ Discuss current legal issues facing LTC
- ◆ Describe what the state and national associations have to offer in resources
- ◆ Identify how the LNHA can advocate for LTC issues

Day Six

Maximizing Your Team Process Utilizing Lessons from Patrick Lencione's and Kouzes/Posner's Work

- ◆ Discuss team building models
- ◆ Describe the leaders' roles and functions in the team process
- ◆ Assess the facilities' team process
- ◆ Develop a plan to strengthen and build solid teamwork in your facility

Long Term Care Leadership Institute
**ADVANCED ADMINISTRATOR
LEADERSHIP PROGRAM**

Applicant Name:	Applicant Title:
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Organization Name:	Organization's Telephone Number:
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Organization's Street Address:	City:	State:	Zip Code:
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Home Address:	City:	State:	Zip Code:
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Home Telephone Number:	E-Mail Address: <input type="checkbox"/> Home <input type="checkbox"/> Work
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County Where Employed:	Are you Licensed as an RN in NYS?: <input type="checkbox"/> Yes <input type="checkbox"/> No
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Special Accommodations / Needs:	Attended Foundation's Administrator Leadership Program? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Indicate: Month: _____ Year: _____
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The following additional information must accompany your Application:

- ◆ Statement of interest describing your experience, education & how this program will enhance your professional development.
- ◆ Copy of your current New York State Nursing Home Administrator License.
- ◆ If an RN, a copy of your current New York State License.

APPLICATIONS MUST BE RECEIVED BY JANUARY 28, 2011

Please Mail / Fax Completed packet and requested documentation to:

**Christina L. Johnson
Program Assistant
Foundation for Quality Care, Inc.
33 Elk Street, Suite 300
Albany, NY 12207
Fax: 518-426-4051**

Advanced Nursing Home Administrator Leadership Program - 2011

PROGRAM INFORMATION

Program Location:

Hilton Garden Inn
235 Hoosick Street
Troy, New York, 12180

Program Dates:

Session 1: Wednesday, March 30, 2011
Session 2: Thursday, March 31, 2011
Session 3: Wednesday, April 13, 2011
Session 4: Thursday, April 14, 2011
Session 5: Tuesday, April 26, 2011
Session 6: Wednesday, April 27, 2011

Session Times:

Sessions (1, 3 & 5): 11:00 AM – 5:00 PM
Sessions (2, 4 & 6): 8:30 AM – 2:30 PM

Attendance:

Participants are expected to attend all sessions.

Enrollment Fee:

\$350.00 per participant.
Note: Payment is due upon enrollment acceptance.

Meals:

Lunch and refreshments will be provided.

Questions:

Contact: Christina Johnson at (518) 462-4800, Ext 21
E-Mail: cjohnson@thefqc.org

***Applications and additional information must be
received no later than January 28, 2011.***

This program is valued at \$2,200 per participant and is funded through an educational grant received from New York State Department of Health and Department of Labor Health Workforce Retraining Initiative.